

NEPTUNE CITY BOARD OF EDUCATION
NEPTUNE CITY, NEW JERSEY 07753

January 28, 2014
7:30 P.M.

Neptune City School District
Woodrow Wilson School

BUSINESS MEETING MINUTES

I. CALL TO ORDER

This is an open public Meeting of the Neptune City Board of Education. In accordance with Chapter 231, Public Law of 1975, adequate advance written notice of the Meeting was made by posting the Board Calendar of Meetings in the Main Office of the Woodrow Wilson School, and by delivery to the Coaster, the Asbury Park Press and the Neptune City Municipal Clerk.

As a courtesy, please turn off cell phones and refrain from conversations in the meeting room.

II. ROLL CALL

Board Members

Mr. Sullivan	<u> A </u>	Mr. Zakerowski	<u> A </u>	Mrs. Houllier	<u> A </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mr. Albano	<u> X </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>	Dr. Jodry	<u> X </u>

Others Present

Dr. Mercora	<u> X </u>	Mr. Folk	<u> X </u>
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III. FLAG SALUTE

IV. PRESENTATIONS

V. PUBLIC FORUM ON ITEMS

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

None

C. EDUCATION

DISCUSSION – Committee meeting was cancelled due to snow – rescheduled to February

RESOLVE, The Board of Education approve the items listed under Education as per Document C - 1

Motion: A. Rust Second: R. Burr.

Mr. Sullivan	<u>A</u>	Mr. Zakerowski	<u>A</u>	Mrs. Houllier	<u>A</u>
Mrs. Oppegaard	<u>X</u>	Mr. Susino	<u>X</u>	Mr. Albano	<u>X</u>
Mr. Burr	<u>X</u>	Mrs. Rust	<u>X</u>	Dr. Jodry	<u>X</u>

D. OPERATIONS

RESOLVE, The Board of Education approve to amend the agenda to change the Board meeting from February 25th to February 27th at 7:30 p.m.

Motion: C. Oppegaard Second: R. Burr.

Mr. Sullivan	<u>A</u>	Mr. Zakerowski	<u>A</u>	Mrs. Houllier	<u>A</u>
Mrs. Oppegaard	<u>X</u>	Mr. Susino	<u>X</u>	Mr. Albano	<u>X</u>
Mr. Burr	<u>X</u>	Mrs. Rust	<u>X</u>	Dr. Jodry	<u>X</u>

RESOLVE, The Board of Education approve the items listed under Operations as per Document C - 2

Motion: R. Burr Second: A. Susino.

Mr. Sullivan	<u>A</u>	Mr. Zakerowski	<u>A</u>	Mrs. Houllier	<u>A</u>
Mrs. Oppegaard	<u>X</u>	Mr. Susino	<u>X</u>	Mr. Albano	<u>X</u>
Mr. Burr	<u>X</u>	Mrs. Rust	<u>X</u>	Dr. Jodry	<u>X</u>

E. PUBLIC RELATIONS

DISCUSSION - None

MOTION - None

RESOLUTIONS - None

F. PERSONNEL

DISCUSSION - Mrs. Rust thanks both of the employees for their many years of dedicated service

RESOLVE, The Board of Education approve the items listed under Personnel as per Document C - 5

Motion:	<u> A. Susino </u>	Second:	<u> J. Jodry </u>	.	
Mr. Sullivan	<u> A </u>	Mr. Zakerowski	<u> A </u>	Mrs. Houllier	<u> A </u>
Mrs. Oppegaard	<u> X </u>	Mr. Susino	<u> X </u>	Mr. Albano	<u> X </u>
Mr. Burr	<u> X </u>	Mrs. Rust	<u> X </u>	Dr. Jodry	<u> X </u>

IX. REPORT ON NEPTUNE TOWNSHIP BOARD OF EDUCATION MEETING

- 1) Graduation is now on Tuesday, June 24, 2014.
- 2) Hiring an Attendance/Security Specialist

X. OLD BUSINESS

None

XI. NEW BUSINESS

Mayor's Ball Ad – Board agreed to place an ad in program – members will pay for the ad individually.

XII. PUBLIC PARTICIPATION

Public comments should be directed to the President. Commentators should present themselves in a loud clear voice and state their name and address or affiliation.

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- 1) Christina Galbanetti – Kindergarten – question about bussing to non-public schools

 - 2) S. Tonzola – disheartening to hear resignation of Michelle Podlaski – disappointed with Board’s decision

 - 3) S. Tonzola – Not happy with snow removal

 - 4) S. Tonzola – Highly disappointed with fire marshal not taking action on fire drills

 - 5) S. Tonzola – Early dismissal – who makes the call? Mrs. Oppegaard answers Dr. Mercora

 - 6) Michele McGuigan – requested date of discussion of fire drills

 - 7) Brian Foy – PTO dates; snow removal, understands the difficulty of snow decisions

 - 8) L. Rizzo - Thank you Mrs. Podlaski

 - 9) J. Gionfriddo - Mrs. Podlaski

 - 10) Mayor Brown – Indicated Borough would soon have a sidewalk shoveling ordinance

XIII. MOTION TO ADJOURN

Motion: _____ A. Susino _____ Second: _____ J. Jodry _____.

All in Favor _____ X _____ Oppose _____.

Time: _____ 8:08 _____ P.M.

Neptune City Board of Education
Tuesday, January 28, 2014
Business Meeting 7:00 P.M

Chief School Administrator's Report:

Agenda:

Enrollment

<u>November</u>	<u>December</u>	<u>Schools</u>
150	155	Neptune Senior High School
10	10	High Tech (2); Allied Health (3); Wall Communications (4); BioTechnology (1)
33	33	Red Bank High School For Performing Arts (9); Information Technology (6); Academy of Finance (4); Academy of Engineering (8); Graphic Communication (2); Pre-School Studies(1); and Food Preparation (3)
22	24	Special Education: Private (24)
399	396	Neptune City

614	618	Total Enrollment

Fire Drills: 12/10/13 (cancelled due to weather), 12/12/13 & 12/20/13 (rescheduled)
Lockdown Shelter in Place: 12/11/13 Lockdown Active Shooter Drill: 12/18/13

Student Suspension Report: Three - November
Student Suspension Report: One - December

Missing Child Report: None - November
Missing Child Report: None - December

Enrollment Report for November: 399 Neptune City
Enrollment Report for December: 396 Neptune City

Discussion

Congratulations to our Spelling Bee Winner - Honorah McAtasney; Alternate - Nevaeh Nguyen
The Spelling Bee was held on January 17, 2014
Inservice on January 20, 2014 – HIB Training, Nutrition, Curriculum
Kindergarten Registration packets will be available on February 3, 2014.

Approval (s):

See Section C

Use of Building:

None

Reports Filed:

Harassment, Intimidation and Bullying – Investigation, Training and Programs
(HIB – ITP) Data Collection System

Informational Material:

1. Enrollment as of December 20, 2013
2. Annual Spelling Bee Contestant List

CORRESPONDENCE

January 28, 2014

1. Invitation to Dr. Debra Mercora from David Mooij, Superintendent of Neptune Schools, to attend the graduation ceremony of Neptune City students on Monday, June 23, 2014 at 6 p.m.
2. Letter of retirement from Rosanne Perrella, Secretary, effective October 1, 2014.
3. Letter of resignation from Michelle Podlaski effective January 6, 2014.
4. Invitation to Mayor's Ball on Saturday, April 12, 2014, at 7 p.m. at Jumping Brook Country Club.

Neptune City Board of Education
January 28, 2014
Business Meeting

**1. EDUCATION
RESOLUTIONS**

1. To reaffirm December, 2013 Bullying Report and approve January, 2014 Bullying Report as submitted by Susan Cousins.

ACTION FOLLOWUP _____.

**2. OPERATIONS
RESOLUTIONS**

1. That the amount of district taxes, exclusive of debt service requirements needed to meet the obligations of this Board for the next eight weeks is \$491,752.67 and the Mayor and Council is hereby requested to place in the hands of the Treasurer of School Moneys that amount within the next thirty days in accordance with the statutes relating hereto.
2. To approve the Payment of Bills per attached.
3. To approve Payroll Vouchers per attached
4. To approve Monthly Budget Certification Pursuant to N.J.A.C.6A:23-2.11(c)3, I, William Folk, Board Secretary certify that as of December 31, 2013, no budgetary line item account has obligations (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.A.C.6A:23- 2.11(a). Through the adoption of this resolution, we, the Neptune City Board of Education, pursuant to N.J.A.C. 6:6A:23-2-11(c)4, certify that as of December 31, 2013 after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. To approve the Monthly Secretary's and Treasurer's Reports per attached
6. To approve payment of cafeteria bills.
7. To approve transfer of appropriations
8. To approve second reading of the following Personnel policies and regulations:
 - P1240 Evaluation of Superintendent
 - R1240 Evaluation of Superintendent
 - P3142 Nonrenewal of Nontenured Teaching Staff Member
 - R3142 Nonrenewal of Nontenured Teaching Staff Member
 - P3144 Certification of Tenure Charges
 - R3144 Certification of Tenure Charges
 - P4146 Nonrenewal of Nontenured Support Staff
 - R4146 Nonrenewal of Nontenured Support Staff
 And to approve second reading of the following Education policies and regulations:
 - P3221 Evaluation of Teachers
 - R3221 Evaluation of Teachers
 - P3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
 - R3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators
 - P3223 Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals
 - R3223 Evaluation of Administrators, Excluding Principals, Vice Principals and Assistant Principals
 - P3224 Evaluation of Principals, Vice Principals, and Assistant Principals
 - R3224 Evaluation of Principals, Vice Principals, and Assistant Principals

9. To approve tuition contract between Neptune Township BOE and Neptune City BOE for the 2013-2014 school year, commencing on January 2, 2014, for one student in the amount of \$13,464.64.
10. To approve amended 2013-2014 school calendar which reflects June 20, 2014 as last day of school.
11. To approve William Hybbeneth as Labor Consultant at a rate of \$170/hour.
12. To approve PTO Variety Show on March 28, 2014.
13. To approve changing date of February board meeting to February 27th at 7:30 p.m.

ACTION FOLLOWUP _____.

3. PUBLIC RELATIONS

RESOLUTIONS

None

ACTION FOLLOWUP _____.

4. PERSONNEL

RESOLUTIONS

1. To approve Erin Wolleon as a substitute teacher for the 2013-2014 school year pending completion of paperwork.
2. To approve 2/4/14 workshop for Dr. Debra Mercora, The Intersection of Danielson's Framework for Teaching and Reading/Writing Workshop in New York. Cost is \$165.00.
3. To approve 3/24/14 workshop for Michelle Lynn, Nurse, NJ State School Nurses Association, (NJSSNA) 2014 Conference in Parsippany, NJ. Cost is \$239.00.
4. To accept the resignation of Michele Podlaski, effective January 6, 2014.
5. To accept the retirement of Rosanne Perrella, Secretary, effective October 1, 2014.

ACTION FOLLOWUP _____.